



Join us on November 21-22, 2025 Don't miss this chance to help advance Neurological care in Maine!

The **Maine Neurological Society** is hosting a conference to promote scientific education and discourse on topics related to neurological care here in Maine. A committee of Maine neurological clinicians determines the agenda. This year, the MNS Fall conference will be held on **November 22, 2025, at the Harraseeket Inn & Event House in beautiful Freeport, Maine**

Why should your organization be part of this event?

- Network with Maine neurologists and advanced practice providers.
- Showcase your organization as a recognized exhibitor/sponsor
- Promote your organization and services
- Become involved in improving neurological networking and education in Maine
- Learn about current and innovative work being done

On behalf of our partners and hosts, we invite you to join us!



The MNS Annual Conference has an expected attendance of 20-30 people. The audience profile includes physicians and APRN's who are looking to share insights and industry-proven solutions for improving neurological care and increasing physician well-being.

The MNS Exhibitor Showcase highlights products and services related to neurological practice. MNS reserves the right to refuse rental of display space to any company whose display of goods or services is not, in the opinion of MNS, likely to be compatible with the general character and objectives of the Exhibition. MNS does not guarantee that any space will be available to any applicant. If space is unavailable, a waiting list will be developed in the order of the date of receipt of each completed and paid-in-full Application and Agreement. MNS will refund all payments received with the Agreement on exhibit space to any applicant for whom space is unavailable within four weeks after the conference. If payment is not received for any exhibitor wishing to exhibit by October 1, the space will be released to someone on the waiting list.

Exhibitor schedule: (times are subject to change)

Friday, November 21, 2025

- Exhibitors are welcome to the MNS Social Hour and Dinner

Saturday, November 22, 2025

- 07:30 AM - Breakfast with Exhibitors
- 08:25 AM – Exhibitor Introductions (Downstairs)
- 09:05 AM – President’s Welcome
- 09:00 AM – Presentation #1

- 09:45 AM – Presentation #2
- 10:30 AM – Exhibitor Introductions & Break (Upstairs)
- 11:00 AM – Presentation #3
- 11:45 AM – Presentation #4 / Resident Presentations
- 12:15 PM – Lunch with Exhibitors
- 01:00 PM – Presentation #5
- 01:45 PM – Presentation #6
- 02:30 PM – Program Concludes

EXHIBIT DESCRIPTION

Harraseeket Inn & Event House, 162 Main Street, Freeport, Maine

The benefits to all exhibitors include:

- Invitation to the MNS Social Time and Dinner on Friday evening. ***(Only exhibitors who paid for an exhibitor table can attend the evening program.)***
- Three (3) hours of dedicated exhibit time and opportunity to interact with 20-30 clinical attendees in person - Morning meet and greet, break, and lunch with members
- 3-minute introduction/pitch
- Registration of two (2) representatives. An additional fee of \$250 is charged for each additional exhibitor.
- Exhibit Booth at the Harraseeket Inn & Event Center
- Exhibitor acknowledgement in MNS communications, signage, and website.

Intent: This agreement intends to ensure that the CME activity will be independent, objective, balanced and scientifically rigorous, so that it will not be viewed as promotional, and the listed company will not be viewed as responsible for its content. MNS will take all necessary steps to ensure that this objective is reached. MNS and the listed company agree to abide by the ACCME Standards of Commercial Support and the ACS policy for Continuing Medical Education.

EXHIBIT SPACE RESERVATION

Exhibitor Name:		Association Name: <u>Maine Neurological Society</u>	
Title of Event:	2025 MNS Annual Meeting & Fall Symposium		
Event Location:	Harraseeket Inn & Event House Freeport, Maine	Event Date:	November 21-22, 2025

1.	Main Exhibitor Contact:		Title:	
	Company Name:			
	Street Address:			
	City:		State:	Zip:
	Phone:		Email:	
	Cell Phone:		Website:	

2.	Second representative's name:		Title:	
	Phone:		Email:	

3.	Exhibit Space Fees:
	☐ Exhibit Booth Space will be available when payment is made in full by October 1, 2025.

4.	Sponsorship Opportunities:
	☐ Yes, I would like to be contacted about sponsorship opportunities. ☐ No, I would not like to be contacted about sponsorship opportunities.

5. Cancellation Policy

MNS must receive written notification of the cancellation of the exhibit space. If the exhibitor cancels this agreement, the money paid to MNS shall be retained as follows: For cancellations received more than 30 days before the opening of the meetings, MNS will issue a refund of less than \$250 administrative fee. If cancellation is received less than 30 days before the opening of the meetings, no refund will be issued.

EXHIBIT SPACE RESERVATION

6. Payment Information

Full payment is due by October 1, 2025. Please see the “Rules and Regulations” for details. MNS will invoice you after receiving this application. The \$2,500 will cover space for two people.

Name and email address of any additional people.

Payment Amount:

\$2,500

Payment Amount:

\$250 each

What medications or services will your company be representing?

☐ Check payable to Maine Neurological Society for the full amount indicated is enclosed. Mail check to 507 East Jay Road, Jay, ME 04239, and email a copy of your application to Dianna Poulin at meneurosociety@gmail.com

7. Signature

By signing below, I warrant that I have read, understood, and agree to all the contract terms, including the Rules and Regulations for exhibitors included below (the “Agreement”). Additionally, I certify that I am authorized to execute this Agreement and that it is legally binding and obligates the company identified above to the obligations and duties outlined in this Agreement.

Company:

Print Full Name:

Title:

Please Sign Here:

To be completed by MNS:

Date Received:

Check Number:

Exhibitor Space Assigned

☐ Upstairs

☐ Downstairs

Exhibitor Rules and Regulations:

8. The MNS welcomes exhibitors because they constitute an important means of keeping neurologists informed of new and better products and services for their practices. However, exhibits, products, booth backdrops, and promotional materials must be factual, dignified, and tasteful, and provide helpful product and service information. These standards similarly apply to all product-specific promotional material submitted to MNS programs. That a company has exhibited at the MNS annual meeting must not be referred to in any advertising or promotion, nor is exhibiting to be construed as an endorsement or approval of the company or any of its products or services by the Association or any of its subsidiaries, councils, commissions, or agencies. The MNS may accept or reject any application to exhibit at its sole discretion and has full and final authority to interpret, amend, or supplement these Guidelines, Rules, and Regulations. Exhibitors, by applying for and accepting exhibit space, agree to abide by these Guidelines, Rules and Regulations and any that may hereafter be adopted.

Eligibility to Exhibit & Sponsor: MNS reserves the right to determine the eligibility of all exhibitors and sponsorship applicants. MNS acceptance of exhibitor/sponsor does not constitute an endorsement of the firm's products or services. Applications deemed ineligible by MNS will be returned with a complete refund for exhibit space and/or sponsorship fees.

Assignment of Exhibit Space: MNS will assign exhibit space on a first-come, first-served basis. The location preferences indicated by exhibitors are for guidance only and are not guaranteed. MNS reserves the right to reassign booth space and/or rearrange the floor plan at any time before or during the meetings. Exhibitors may not assign or sublet the whole or any part of the space allotted to others. Space assignments will be based on payment, and if an exhibitor was in the downstairs location last year, they will be given assignments in the upstairs exhibitor area and vice versa.

Exhibit Space & Sponsorship Payment Schedule: Fees are in U.S. dollars and may be paid by check. Full payment must be accompanied by the Application and Contract for Exhibit Space. Applications/contracts received without full payment are deemed to be incomplete.

PROTECTION OF THE BUILDING—Signs or displays may not be taped, posted, thumbtacked, nailed, or otherwise affixed to any part of the venue outside of each exhibitor's rented exhibit space.

LIABILITY—The Exhibitor, including its employees, personnel, agents, guests or visitors, hereby releases, relinquishes, discharges and agrees to indemnify, protect and hold harmless the American Medical Association (MNS) and its representatives, trustees, employees and agents from any and all claims, demands, liabilities, costs and expenses for injury, including death to persons, and any loss of or property damage caused by growing out of, or happening in connection with the use of or enjoyment by: the exhibiting company, its management, personnel, agents, guests or visitors of the hotel and convention center facilities or equipment and booth.

Cancellation of Contract: Notification of cancellation of or reduction of exhibit space and/or sponsorship must be received by MNS in writing. If the Exhibitor or Sponsor cancels this agreement for any reason or by MNS because of the Exhibitor's or Sponsor's default or violation of this agreement, monies paid to MNS shall be retained as follows: For cancellations received no less than 30 days from the opening of the meetings, a refund MNS will issue less a \$250 administrative fee. If cancellation is received less than 45 days before the opening of the meetings, no refund will be issued.

Termination of Meetings: MNS shall not be liable for any damage or expenses incurred to Exhibitor and or Sponsor in the event the meetings are delayed, interrupted or not held as scheduled; and, if for any reason beyond the control of MNS the meetings are not held, MNS may credit the amount paid by Exhibitor and/or Sponsor to a similar event scheduled for the following year. Exhibit Space not claimed or occupied before the opening of the meetings, for which no special arrangements have been made with MNS, may be resold or reassigned by MNS without obligation on the part of MNS for any refund whatsoever, or assign the exhibitor other space.

Official Contact: The Company Contact listed on the Application and Contract for Exhibit Space shall act on behalf of the exhibitor and/or sponsor in all negotiations. The contact listed as the on-site contact shall be responsible for all exhibit/sponsorship material, equipment, and personal items.

AMENDMENTS—These Rules and Regulations may be amended and are to be enforced as interpreted by the MNS. Any situation not covered by these rules and regulations is subject to the determination of the MNS.

Signature: This Contract constitutes the entire agreement between the parties, supersedes all other written and oral agreements between the parties concerning its subject matter. Even if allowed by local law, oral modifications to this written Contract will not be considered binding. I understand that violations of any of these regulations by my company are subject to penalties that may be recommended by the MNS, including possible exclusion from future MNS events.

RETURN FORM TO:

Retain a copy of this form for your files. Return the original with your payment to:

Maine Neurological Society
507 East Jay Road
Jay, ME 04239
meneuro@gmail.com